



**MINUTES OF THE SOLENT AIRPORT CONSULTATIVE  
COMMITTEE MEETING**

**Date:** 22 June 2022

**Venue:** Collingwood Room – Fareham Borough Council

**Committee Members Present:**

**Fareham Borough Council**

Councillor Sean Woodward  
Councillor Simon Martin  
Councillor Tiffany Harper  
Councillor Jacquie Needham  
Councillor Stephen Dugan

**Hampshire County Council**

Councillor Pal Hayre

**Gosport Borough Council**

Councillor Alan Durrant

**Aerodrome**

Heather Hall – Britten-Norman Ltd  
David Pinhorne - Daedalus Aviation and Heritage  
Group

**Community**

Malcolm Barton – Ranvilles Residents  
Community Group (RRCG)  
Ellie O’Toole – Euroflight Training Ltd  
Brian Mansbridge – Lee-On-Solent Residents  
Association

**Also in Attendance:**

**Regional and City Airports (RCA)**

Marshall Barrand, Projects Director  
Martyn Francis, Airport Manager  
Cathy Hicks, Communications and Stakeholder  
Liaison Officer

**Fareham Borough Council**

Sarah Ward, Head of Strategic Sites  
Richard Jolley, Director of Planning and  
Regeneration

## **1. Welcome and Apologies**

Apologies were received from Hill Head Residents Association and Phoenix Aviation.

As this was the first meeting of the new municipal year Members of the Committee introduced themselves to the room.

## **2. Minutes of the Previous Meeting/Matters Arising**

The minutes of the meeting held on 03 November 2021 were received and agreed as a correct record.

## **3. Consultative Committee Matters**

The Chairman introduced this item explaining that this was a standard item on the agenda providing Members of the Committee an opportunity to discuss any matters pertaining to the Committee itself.

### **a) Terms of Reference (TOR)**

Sarah Ward addressed the Committee to highlight two proposed changes to the Committee's TOR: -

- i. Firstly, there had been a request from an Aerodrome user, Lee Bees, to join the Committee. The Committee agreed that this request be added to a waiting list rather than increase the Aerodrome users within the TOR to five. When a vacant Aerodrome position becomes available Lee Bees request will be formally considered. The Chairman noted that until that time they should be encouraged to pass any points they wish to raise to the other Members of the Committee.
- ii. Secondly, Sarah suggested that the public participation section of the TOR be updated. The TOR currently does not reflect the details about the Committee on the Solent Airport website. The Committee agreed that the Minutes from the Consultative Committee meetings should be published onto the website for transparency, with care being taken to ensure that confidential information be exempt. The Chairman also suggested that details of the Committee Membership be published to enable the public to contact Members of the Committee should they wish to.

## **4. Airport Management Matters**

Members of the RCA Management Team delivered a presentation on various Airport Management Matters:

A copy of the presentation will be circulated with these Minutes.

### **a) Airport Operations**

Martyn Francis, Airport Manager, RCA began by updating the Committee on the general Airport Operations.

*Question* – What are the military using the Airfield for and why has this increased?

*Answer* – It is currently a mixture of training and exercises which has increased due to a focus on marketing and word of mouth.

*Question* – Does the change in circuit mean that it is returning to what it used to be?

*Answer* – No, it is a new circuit that was trialled in March 2022 to use alternative visual routing.

## **b) Performance**

Marshall Barrand, Projects Director, RCA addressed the Committee to provide an overview of the RCA performance.

*Question* – Is there likely to be a lot of variation between the budget and output to the end of March 2023?

*Answer* – No. We expect the numbers to be similar.

## **c) Complaints**

Martyn Francis provided the Committee with an overview of the complaints that have been received and the complaints monitoring that is in place. Martyn advised that the number of complaints are going down even though the number of airport movements has increased.

*Question* – Where can the noise packs be obtained from?

*Answer* – The noise packs are available in PDF format on the Solent Airport website.

*Question* – Is there no way for residents to report noise as it happens for a more instant response, especially if planes are flying too low or near misses?

*Answer* – There is very little point in this type of reporting as airport noise is not a statutory nuisance. Even if reported instantaneously, no action could be taken under the current guidelines. The purpose of the packs is to provide residents with a comprehensive overview of the causes of aircraft noise. When aircraft are reported as flying low this nearly always because they are coming into land or taking off. The airport has had no near misses. When these are reported from residents it is usually down to the perspective from the ground. Aircraft can look to be flying very close from the ground when in fact are some distance away and the tower is fully aware of the movements at all times.

## **d) Safety and Security**

Martyn Francis addressed the Committee to highlight that the airport continues to be fully compliant and maintains an excellent safety record.

*Question* – The presentation states that there have been 9 reported occurrences, can you provide more detail on those please?

*Answer* – I don't have the details available today but I will confirm this information to the Committee when the Minutes are circulated.

*Question* – Do near misses get reported?

*Answer* – Yes, through the CAA who utilise varying methods which include radar replays, voice recording and reports for full details on near misses and any reported issues.

#### **e) Airspace**

Martyn Francis presented details to the Committee on: wildlife controls, improvements to the Air Traffic Zone (ATZ) and circuit modifications.

*No questions were received on this item.*

### **5. Airport Development**

Martyn Francis presented the RCA's final presentation slides providing an overview of the stakeholder and community engagement.

*Questions* – What are the timescales for increasing the hardstanding for aircraft parking?

*Answer* – The first phase will be started in 2022-23, with a further phase planned for 2025-26.

### **6. Any Other Business**

There were no AOB items for discussion.

### **7. Date of Next Meeting**

The next meeting will take place on the 23 November 2022 at 2.30pm.

(The meeting started at 14:30  
and ended at 15:26)

# Solent Airport Daedalus Consultative Committee Meeting 22 June 2022

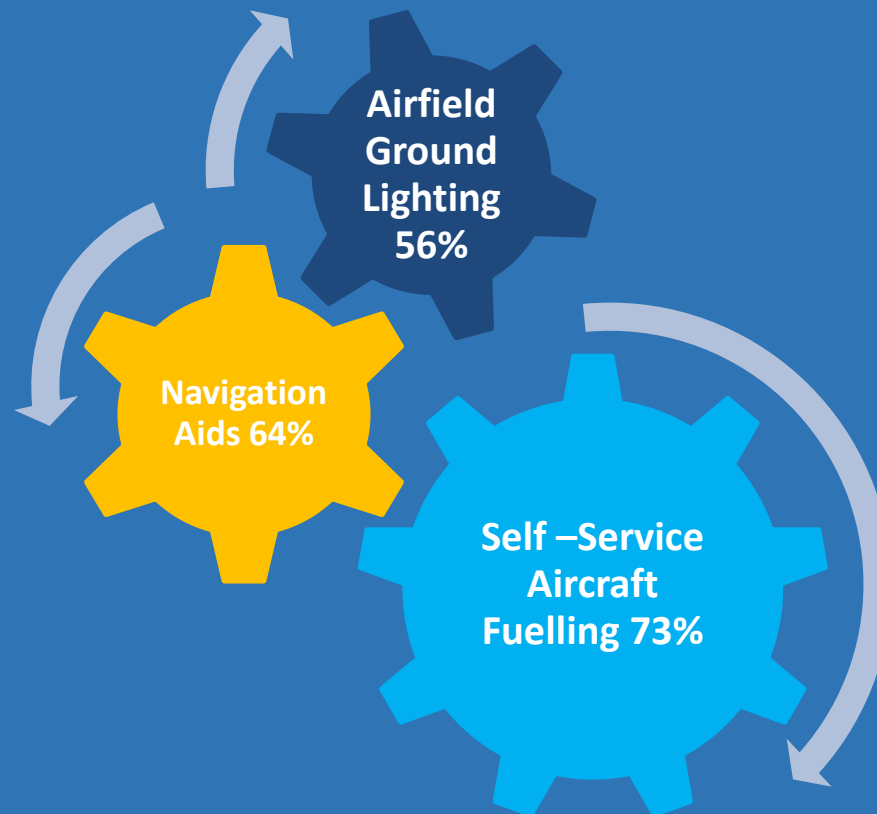


# Agenda Item 4 Airport Management Matters

## a). Airport Operations

Activity	Comments
Airport Safety	CV-19, RIDDORS, MORs, AORs and Security Threats
Commercial opportunities	Military, Rotary – renewed focus to increasing traffic. Spitfires.com - new contract extension for pleasure and training New pricing model introduced – anticipate some impact to future volumes. Nose Wheel Tug – improved managed hangarage opportunities
De-carbonisation Review	Assessment underway to support reduce energy consumption and improve carbon footprint
Community Events Support	Easter event attended by more than 500 residents.
Staff & Training	New FISO/Ops staff recruited following some losses to NATS and Farnborough Airport.
Café 05	Makeover underway.
Airport Tours	Spring/summer tours commenced end of March.
Resident Associations	Monthly/bi monthly meetings under way along with home visits to some resident groups.
Special visits / events	Air Race Britain (Red Bull) – June/July. Flash Fly-Ins for summer supported by Transair and LFA.
Airport Audits	ANSP delegation to RCA approved. Next CAA Audit delayed until Aug 22
Customer Survey	Self Serve Fuel capability. Part of investment plan for investment including AGL/Nav aids
Airport Licence Extension	FBC and RCA have concluded a new Managed Service Agreement (MSA) which provides for a three (3) term with the option to extend for a further one (1) year.

# Customers rating future facilities “essential”, “very important” or important



# Agenda Item 4

## a). Airport Operations

### **Air Traffic Zone (ATZ), circuit and overhead joins**

- New trial circuit tested during the month of March 2022 (use of alternate visual routing). CAA approval submitted to revise the track over ground for Runway 05 to operate further south of the current track.
- Pilot Flight Apps and Aeronautical information Publication (AIP) from NATS will be adjusted to reflect this change.
- A limitation of the number of aircraft in the circuit will also be introduced
- Fleetlands ATZ LOA still being progressed with CAA and Fleetlands management.



# Agenda Item 4

## b). Performance

Measures	FY22	FY21	% Var.
Total Traffic	34,598	20,198	+71%
Flying Schools	17,129	8,331	+105%
GA (Net of SAR)	15,059	10,277	+47%
Rotary	104	102	+2%
Corporate	151	44	+243%
Military	35	4	+775%
SAR	1,379	1,348	+2%
Other	741	92	
Fuel Sales (Litres)			
Jet A1	86,568	56,232	+54%
Avgas	207,398	121,474	+71%
Hangar Capacity	25	27	(7%)
Ground Capacity Parking	4	4	0%

Measures	2021	2020	% Var.
RIDDOR incidents** (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations)	2	0	100%
MORs (incl. AORs) (Mandatory Occurrence Reporting)	34	14	+143%
Security Threats	0	0	n/a
CV-19	0	6	-100%
Audit	3	0	100%

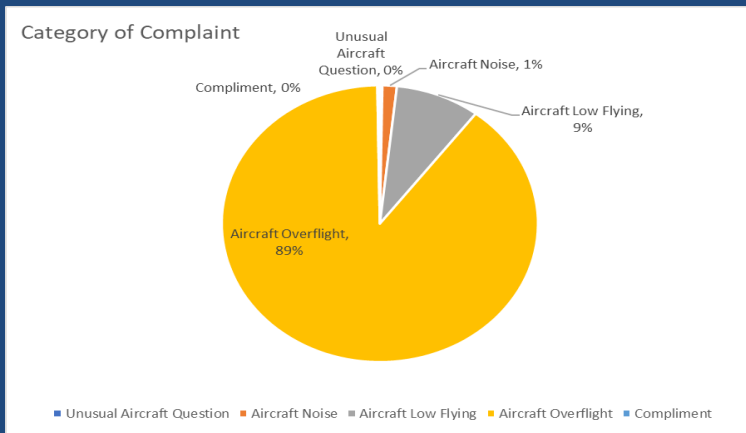
\*\* Riddor relates to dead wildlife on runway and small fuel leak from parked BN aircraft.

### Outlook FY23

Current trends indicate volume will remain relatively unchanged YoY, this despite a small increase forecast of c5% for movements. Fees & Charges changes will it is anticipated help improve revenue for the year ahead. The focus is on higher yield movements: corporate fixed, rotary, and military.

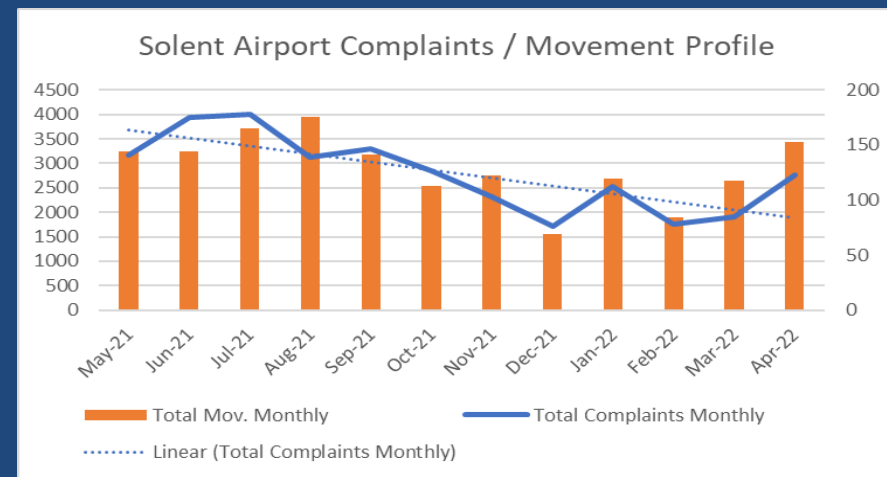
# Agenda Item 4

## c). Complaints Monitoring



Year / Month	AM Emails	Ops Emails	Telephone Calls	Online Form	Weekly Reports	Weekly Reports No of A/C	Total Complaints Monthly	Total Mov. Monthly
May-21	3	3	5	86	3	44	141	3251
Jun-21	2	1	5	74	5	93	175	3253
Jul-21	0	3	5	99	4	71	178	3726
Aug-21	0	0	20	52	5	67	139	3947
Sep-21	0	0	11	73	4	63	147	3188
Oct-21	0	1	6	78	4	42	127	2547
Nov-21	0	0	3	47	4	53	103	2749
Dec-21	0	0	0	35	5	41	76	1551
Jan-22	0	1	0	62	3	49	112	2686
Feb-22	0	0	0	44	3	34	78	1899
Mar-22	0	2	2	33	4	48	85	2635
Apr-22	1	0	0	55	4	67	123	3431
<b>Total</b>	<b>6</b>	<b>11</b>	<b>57</b>	<b>738</b>	<b>48</b>	<b>672</b>	<b>1484</b>	<b>34863</b>

Category of Complaint	% by Category
Unusual Aircraft Question	0%
Aircraft Noise	1%
Aircraft Low Flying	9%
Aircraft Overflight	89%
Compliment	0%
<b>Total</b>	<b>100%</b>



## Agenda Item 4

### c). Complaints Monitoring

- The airport continues to employ a variety of methods to investigate and verify feedback reports. These include FlightAware (for historical monitoring of movements), and ADS-B exchange (live extract feed for flight movements monitoring), to help improve investigation outcomes. We also use GPS which originates from aircraft.
- The airport has rolled out the use of a “noise pack” on the airport website which will assist in explaining all noise related events originating from the airport.
- A summary of all feedback continues to be submitted to FBC as necessary.

## Agenda Item 4

### e). Safety and Security

- Compliance with regulations is high and has been evidenced again following a recent audit by the regulator (CAA).
- Solent Airport continues to operate safely with nine (9) occurrence reports being recorded in the last 3 month period.
- The airport Emergency Planning Committee met in November 2021. Next meeting in the coming months for exercise planning.
- CV-19, occurrences one (1) since last CCM.
- Business risk assessment plan has been reassessed ahead of summer 2022 operations.

## Agenda Item 4

### f). Airspace

- Wildlife control around the airport and the associated risk is a constant area of focus. Staff receive annual refresher training on the changes around wildlife control. Monitoring of our regime and impact assessment to ensure we keep up with safe wildlife control remains crucial.
- Fleetlands; review of Letter of Agreement (LoA) and additional utilisation of Fleetlands ATZ for Solent traffic is in progress. Currently with Fleetlands prior to application to the CAA. This will aid improvement for joins and departures to/from the north.
- Continued Airport Technical Working Group discussions on proposed conjoined ATZ utilisation and circuit modifications.

## Agenda Item 5

# Airport Development

- Customer survey programme will now be looking at the introduction of self-serve fuelling capability.
- Stakeholder engagement programme is ongoing with focus on putting the Airport at the heart of the community, along with local business forums and tenants.
- New business plan for FY23 now developed and focusing on higher yield movements, aircraft hangarage, and aircraft parking opportunities.
- Improved interaction with Chamber Commerce / business forums, Military, Medivac, Corporate rotary for events such as Cowes Week are also future key objectives

## Agenda Item 5 Airport Development

Investment Plans for the Airport includes:

- Managed Hangarage Improvement Works.
- Taxiway improvements.
- Aeronautical Ground Lighting (AGL).
- Performance-based Navigation (PBN) System (Navigation / approach aid using Global Navigation Satellite Systems (GNSS)).
- New hardstand parking for aircraft.
- Self-fuelling facilities for Avgas Fuel.

# Agenda Item 5 Airport Development

## 2022: Solent Airport Stakeholder Engagement Programme

2022											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Tenants' Breakfast	Solent Airport Newsletter	Tenants' Breakfast	Community Easter Event	Community Open Day	Tenants' Summer Event	Tenants' Breakfast	Solent Airport Newsletter	Tenants' Breakfast	Halloween Activity	Tenants' Breakfast	Tenants' Christmas Event
RRCG Meeting	RRCG Meeting	Airport Tours Resume	Airport Tours Resume	Airport Tours	Airport Tours	Fly-in Event	Fly-in Event	Airport Tours	Airport Tours	CEMAST & Innovation Centre Meetings	Christmas Community Event
Lee Residents Association Meeting	CEMAST & Innovation Centre Meetings	RRCG Meeting	Fly-in Event	RRCG Meeting	Summer programme of Airport/ community events	Summer programme of Airport/ community events	Summer programme of Airport/ community events	RRCG Meeting	Lee Residents Association Meeting	Airport Consultative Committee	Solent Airport Newsletter
Hillhead Residents' Association Meeting			Lee Residents Association Meeting	Airport Consultative Committee	Fly-in Event	RRCG Meeting		School Visit	Hillhead Residents' Association Meeting	RRCG Meeting	
			Hillhead Residents' Association Meeting	Solent Airport Newsletter	CEMAST & Innovation Centre Meetings	Lee Residents Association Meeting					
			School Visit	Tenants' Breakfast		Hillhead Residents' Association Meeting					

This table details the activity focused around stakeholder communication and engagement. The success is evidenced by our recent Easter event which proved extremely popular.

2022													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Market Segments	Corp Sales Calls					Corp Sales				Corp Sales Calls			
	Corporate Fixed Wing & Rotary					Corporate Fixed Wing & Rotary (e-shots)			Corporate Fixed Wing & Rotary				
	Regional Biz Forums & Chamber of Commerce			Regional Biz Forums & Chamber of Commerce						Biz Forums & CofC		Biz Forums & CofC	
	Air Cadet Squadrons - Eshots			Air Cadet Squadrons - Eshots			Air Cadet Squadrons - Eshots			Air Cadet Squadrons - Eshots			
	Rotary Ops (Biz)				Rotary Ops (Biz)				Rotary Ops (Biz)				
	Flying Schools			Flying Schools			Flying Schools		Flying Schools				
	Medivac		Medivac		Medivac		Medivac		Medivac				Medivac
	European Airfields			European Airfields			European Airfields						
	GA/Flying Clubs E-shots												
	Military		Military		Military		Military		Military		Military	Military	Military
	Marine			Marine			Marine		Marine				
	Editorial Activity								Editorial Activity				